



VOLUNTEER APPLICATION FORM

First Name: _____ Last Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email: _____ Contact phone no: _____

Male Female Age Group: 18-25 26-35 36-45 50-65 65+

Please tick all positions that interest you (**NOTE: All new volunteers are subject to 3 months' probation**)

Community Worker (Interviewer)
You must complete a 50 hour accredited training unit CHCCCS004 (*Assess Co-Existing Needs*).
Details will be provided at interview.

Receptionist
Position involves greeting clients and visitors, answering telephones and providing information.
Good communication skills are required.

Administration
Data entry, collation and entry of statistics. Basic keyboard skills and attention to detail.

Other
Please specify (i.e. Fundraising, Food Program, I.T) _____

Volunteering availability

Please tick all days and times you are available to volunteer:

Morning shift 9:00am — 12:30pm; Afternoon shift 12:30pm — 4:00pm

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning
<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon

How did you hear about Community Support Frankston?:

<input type="checkbox"/> Friend/Family	<input type="checkbox"/> GoVolunteer	<input type="checkbox"/> Monash website
<input type="checkbox"/> CSF website	<input type="checkbox"/> Seek	<input type="checkbox"/> Newspaper
<input type="checkbox"/> CSF Brochure	<input type="checkbox"/> Volunteer Resource Centre	<input type="checkbox"/> Other: please specify
<input type="checkbox"/> Frankston City Council	<input type="checkbox"/> Job Network Provider	

Community Support Frankston **www.frankston.net**
Phone: 9783 7284 Fax: 9783 7731 Email: csf@frankston.net

ABN — 95 426 151 625 Registered Incorporation Number — A 0000431J (Associations Incorporation Act 1981) —
Deductible Gift Recipient and Income Tax Exempt charity entity (Income Tax Assessment Act 1997)

Please tell us more about yourself

Tick your main reason for volunteering:

- | | | |
|--|---|---|
| <input type="checkbox"/> Recommended by a friend | <input type="checkbox"/> Gain work experience | <input type="checkbox"/> Build confidence |
| <input type="checkbox"/> Help others/make a difference | <input type="checkbox"/> Centrelink requirement | <input type="checkbox"/> Social interaction |
| <input type="checkbox"/> Student placement hours | <input type="checkbox"/> Learn new skills | <input type="checkbox"/> Other _____ |

1. Briefly, what is your general work history? (Or attach your resume)

2. Do you have previous volunteering experience? If yes, what did you do and for which organisation?

3. Do you have skills, experience or qualifications you think will contribute to volunteering at CSF?

4. Can you speak any languages other than English? No Yes – please specify

5. Are there any social issues you have strong feelings about? *Family violence, abortion, addiction etc*

6. Do you have any condition or circumstance that would affect some areas of volunteer work?

Please provide the names of two people who have **known you professionally or personally for at least 12 months** and are willing to act as referees for you:

1. Name: _____

Organisation: _____ Contact Number: _____

2. Name: _____

Organisation: _____ Contact Number: _____

Signature of applicant: _____ Date: _____

Please return completed form to Operations Coordinator, 35 Beach Street Frankston 3199

Your Information and The Privacy Act

Community Support Frankston Incorporated (CSF) respect and acknowledge the privacy of individuals. The information we are seeking is for the purposes of providing services or to carry out our functions. Under the provisions of the Privacy Act the information being collected by CSF will be held securely and no information will be passed on to any other person or entity without your written consent. You have a right of access to, and alteration of, incorrect personal information concerning yourself in accordance with the Privacy Act.